

SRM Written Qualifying Exam Process

Criteria to sit for exam:

Student must have completed all coursework or be in the process of completing all required coursework in the term of sitting for the exam. An exception for ED 233 only may be taken after sitting for the exam. Any other exceptions require SRM and CDAS approval.

Students must have submitted Approval of the Ed 299 Project, signed off on by advisor(s) and instructor of ED 299C prior to sitting for the exam. To ensure timeliness of approval, students submit 299 paper Week 1 of term in which taking written qualifying exam (e.g., Week 1 of Fall term in Year 3 if taking Written Qualifying Exam in Fall of Year 3).

Approval of Topics and Reading Lists is due to OSS on following dates:

For Spring Exam takers, submit by Friday of Week 10 in Fall term
For Fall Exam takers, submit by Friday of Week 10 in Spring term



Student submits application to take exam, which is due 4-6 weeks before exam period.



Student picks up exam at start of exam period (Thursday morning at 9:00 a.m.) and returns it by end of exam period (Monday by 11:00 a.m.).