

**UCLA GRADUATE SCHOOL OF EDUCATION & INFORMATION STUDIES
DEPARTMENT OF EDUCATION**

PROFESSIONAL/SCHOLARLY CONFERENCE TRAVEL GRANT PROGRAM

Competitive grants are available for doctoral students who are registered and in good standing in the GSE&IS Department of Education to help defray costs of traveling to professional conferences that students have been invited to present papers on their own research.

Guidelines and Selection Criteria

These grants are competitive, and preference is given to students who have already been advanced to candidacy. The following factors are taken into account when applications are considered.

1. Student's academic performance and accomplishments.
2. Supporting comments from faculty.
3. Student's statement.
4. When a paper is jointly authored by a student and a faculty member, the faculty member, the faculty must indicate the student's precise role in the research and presentation of the paper. Applications are preferred for sessions that do not include the student's advisor as organizer or member.
5. A student may be funded only once an academic year.
6. \$400.00 maximum award for solo authored papers. Joint authored papers by 2 or more students will have a \$800.00 maximum award per paper.
7. A student must be **registered and enrolled** the quarter they receive this award.

Funds for this program are limited and applications are numerous. Some applicants do not receive awards, and full funding of awardees' travel costs is not possible. In order that the maximum number of students may be funded, applicants must seek the least expensive fares and accommodations. Expenses incurred for food and drinks cannot be considered.

Deadlines: **First come first served basis. There will be a limit awarded per quarter.**

FACULTY EVALUATION

PROFESSIONAL/SCHOLARLY CONFERENCE TRAVEL GRANT

Student's name _____ Division/Emphasis _____

1. Please comment on this student's academic qualifications in relation to his or her travel request.

2. Describe the selection process by which the organizers of the meeting chose this student's paper for presentation. _____

3. What is the relative importance of this conference in comparison to other meetings in your field?

4. Please provide any additional information that might assist in evaluating this student's application for a travel grant. _____

Signature of faculty recommender

Date