

HEOC DOCTORAL CURRICULUM CHECKLIST

STUDENT NAME: _____

Year of Entry: _____ **STUDENT ID#:** _____

It is mandatory to take twelve units, roughly three classes per quarter. Typically one class is four units. The Department of Education requires Ph.D. students to take a minimum of eighteen courses, ten of which must be 200-level courses. Cognate courses can be taken from any degree-granting department on-campus as long as they are graduate or upper-division courses, and are intended to help students in pursuing their dissertation. A cognate plan must have the prior signed approval of the advisor, Division Head, and the Office of Student Services (OSS).

<u>HEOC Core Courses (6)</u>	<u>Quarter Taken</u>	<u>Grade</u>
1. <u>EDUC 250A</u> , HEOC Core	_____	_____
2. <u>EDUC 250B</u> , HEOC Core	_____	_____
3. <u>EDUC 250C</u> , HEOC Core	_____	_____
4. <u>EDUC 299A</u> , Research Practicum	_____	_____
5. <u>EDUC 299B</u> , Research Practicum	_____	_____
6. <u>EDUC 299C</u> , Research Practicum	_____	_____

<u>Divisional Elective Courses (5)</u>	<u>Quarter Taken</u>	<u>Grade</u>
7. _____, HEOC Elective	_____	_____
8. _____, HEOC Elective	_____	_____
9. _____, HEOC Elective	_____	_____
10. _____, HEOC Elective	_____	_____
11. _____, Education Elective	_____	_____

<u>Methods Courses (4)</u>	<u>Quarter Taken</u>	<u>Grade</u>
12. _____, First-tier Primary Stream	_____	_____
13. _____, First-tier Primary Stream	_____	_____

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14. _____, Second-tier Primary Stream _____
15. _____, First-tier Secondary Stream _____

Cognate Courses (3)

Quarter Taken

Grade

16. _____ Cognate Course _____
17. _____ Cognate Course _____
18. _____ Cognate Course _____

Dissertation Preparation & Completion

1. Create dissertation committee
2. Submit Nomination of Doctoral Committee Form to OSS
3. Receive approval of Doctoral Committee from Graduate Division
4. Complete Dissertation Proposal
5. Schedule Preliminary Oral Defense with Committee
6. Pick-up and return Report on Oral Qualifying Exam form to OSS
7. Advance to candidacy with Graduate Division (fee assessed to BAR account)
8. Gather data/ Analyze data/ Write dissertation
9. Schedule Final Orals
10. Determine if you pay the Filing Fee with OSS
11. Pick-up and return Report On Final Oral Exam to OSS
12. Review the UCLA Graduate Division's Policies and Procedures for Filing a Dissertation
13. File dissertation
14. Complete all paperwork with OSS to officially graduate and participate in Commencement